



# Malawi College of Accountancy

## 2025 SHORT COURSES CALENDAR



No.	DESCRIPTION	START DATE	FINISH DATE
1	Accounting Skills for Non Finance Managers	22-Sep-25	25-Sep-25
2	Supervisory Skills Management	29-Sep-25	02-Oct-25
3	Strategic Performance Management	06-Oct-25	09-Oct-25
4	Digital and Social Media Marketing	13-Oct-25	16-Oct-25
5	Google Workspace Proficiency	20-Oct-25	23-Oct-25
6	Project Management I	27-Oct-25	30-Oct-25
7	Proposal and Grant Writing	03-Nov-25	06-Nov-25
8	Computerised Accounting- Quick Book	10-Nov-25	13-Nov-25
9	Data Management - Advanced Excel	17-Nov-25	20-Nov-25
10	Reputation and Brand Management	24-Nov-25	27-Nov-25
11	Personal Financial Management	01-Dec-25	04-Dec-25
12	Artificial Intelligence and the Work Environment	08-Dec-25	11-Dec-25
13	Managing Donor Funds	15-Dec-25	18-Dec-25
14	Handling Difficult Customers	05-Jan-26	08-Jan-26
15	Retirement Planning	12-Jan-26	15-Jan-26
16	IPSAS – Financial Reporting	19-Jan-26	22-Jan-26
17	Project Management II	26-Jan-26	29-Jan-26
18	Monitoring and Evaluation	09-Feb-26	12-Feb-26
19	Accounting Skills for Non Finance Managers	17-Feb-26	20-Feb-26
20	Contract Negotiation and Management	23-Feb-26	26-Feb-26
21	Corporate Governance	09-Mar-26	12-Mar-26
22	Key Accounts Management (KAM)	16-Mar-26	19-Mar-26
23	Innovating Organisations	23-Mar-26	26-Mar-26
24	Managing Procurement and Logistics	30-Mar-26	02-Apr-26
25	Conflict Management and Resolution	06-Apr-26	09-Apr-26
26	Investment Financing	13-Apr-26	16-Apr-26
27	Organisation Change Management	20-Apr-26	23-Apr-26
28	Ethics and Integrity	27-Apr-26	30-Apr-26

**Fees for all courses:** MK400,000.00 only

**Venue:** Lilongwe MCA Campus. Any course taking place outside the Campus will be indicated

MCA conducts these courses and other relevant courses to organisations on request and tailored to the organisation. Please contact the below

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## Registration

For registration please use the link below and you can also use the QR code below.

<https://forms.gle/gvNbWg6kNZELtgtq8>

